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OFFICE OF CHIEF OF COUNSEL FOR WAR CRIMES
APO 696-A U S ARMY

22 April 1948

SUBJECT: Minutes of Meeting of Survey Committee on Disposal of Records
of Nurnberg Trials

TO : Members of the Committee

1. A brief meeting of the Survey Committee was held at 1630 this date in Mr. Ferencz' office.

2. The following members of the Committee were present:

Capt Paul, Chairman
Mr. Ferencz, Executive Counsel
Mr. Niebergall, Document Control
Mrs. Bullen, Recorder

Mr. Combs, Administrative Assistant, Office of the Secretary General, represented Mrs. Mandellaub, who is on leave.

3. The chairman stated that it is his desire to start segregation of all material which can be made available immediately and which is no longer needed by the Division concerned. He is assembling all such material in the cellar of the Courthouse. A corporal is helping him to collect the transcripts, documents, files, etc., which can be released and is working with the engineers on the problem of boxes for eventual shipping.

4. It is not possible to ship without funds documents weighing more than four pounds. Dr. Russell will take up the matter of funds when he goes to Berlin next week.

5. The IMT administrative record must be retired prior to June, and a memorandum has been sent to Divisions concerned requesting that all research and gathering of material be completed by 1 May 1948. Material may be turned in to Room 119. This concerns reproduced documents, not originals.

6. There will be no shipment of documents and records until the question of funds has been settled. Further, nothing will be shipped until the committee has agreed on the final destination.

7. Transcripts will be compiled in complete sets and kept separate.

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8. The Document Control Branch is missing approximately 10,000 pages of various transcripts. Mr. Niebergall will give Capt Paul a list of the missing pages in order that a check may be made to see if they may be supplied from documents already collected and being segregated.

9. There will be a closer check made to see that records and documents no longer desired by a Division are not thrown away as waste paper. There will be a check made for documents and records of Divisions, Trial Teams, etc., which have already been dissolved.

10. The Document Control Branch is in the process of segregating originals of documents from the photostatic copies. The originals will be kept separate.

11. The meeting adjourned at 1645.

Tel: 61119

EMILY M. BULLEN, Recorder

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DONALD T. PAUL, Capt, Inf
Chairman

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